



PRE-EMPLOYMENT APPLICATION

Applicant Information

Full name: _____ Date: _____
Last First M.I.

Address: _____ Phone: _____
Street address Apt/Unit #

City State Zip Code

Email: _____

Social Security Number: _____ Date Available: _____ Desired salary: \$ _____

Position applied for: _____

Are you currently employed? Yes No

Are you available to work overtime? Yes No If no, explain? _____

Are you a citizen of the United States? Yes No

If no, are you authorized to work in the U.S.? Yes No

Have you ever worked for this company? Yes No If yes, when? _____

Have you ever been convicted of a felony? Yes No If yes, explain? _____

Do you possess a valid Driver's License? Yes No If no, explain? _____

Education

High school: _____ Address: _____

From: _____ To: _____ Did you graduate? Yes No Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? Yes No Degree: _____

Other/Trade: _____ Address: _____

From: _____ To: _____ Did you graduate? Yes No Degree: _____

References

Please list three professional references.

Full name:	_____	Relationship:	_____
Company:	_____	Phone:	_____
Address:	_____	Email:	_____
Full name:	_____	Relationship:	_____
Company:	_____	Phone:	_____
Address:	_____	Email:	_____
Full name:	_____	Relationship:	_____
Company:	_____	Phone:	_____
Address:	_____	Email:	_____

Previous Employment

Company:	_____	Phone:	_____
Address:	_____	Supervisor:	_____
Job title:	_____	From:	_____ To: _____
Responsibilities:	_____		

May we contact your previous supervisor for a reference? Yes No

Company:	_____	Phone:	_____
Address:	_____	Supervisor:	_____
Job title:	_____	From:	_____ To: _____
Responsibilities:	_____		

May we contact your previous supervisor for a reference? Yes No

Company:	_____	Phone:	_____
Address:	_____	Supervisor:	_____
Job title:	_____	From:	_____ To: _____
Responsibilities:	_____		

May we contact your previous supervisor for a reference? Yes No

Disclaimer and signature

I certify that my answers are true and complete to the best of my knowledge.

In the event of my employment to a position in this Company, I will comply with all rules and regulations of this Company. I understand that the Company reserves the right to require me to submit to a test for the presence of drugs in my system prior to employment, to the extent permitted by law. I also understand that any offer of employment may be contingent upon the passing of a physical examination and a test for the presence of alcohol in my system, performed by a doctor selected by the Company. Further, I understand that at any time after I am hired, the Company may require me to submit to a physical examination and an alcohol test, to the extent permitted by law. I consent to the disclosure of the results of any physical examination and related tests to the Company should I decline to sign this consent or decline to take any of the above tests, my application for employment may be rejected, or my employment may be terminated. I understand that bonding may be a condition on or after hiring, I will be so advised either before or after hiring, and a bond application will have to be completed. I understand that the Company may investigate my driving record and my criminal record. I understand that I have the right to make a written inquiry with a reasonable period of time to receive additional detailed information about the nature and scope of this investigation. I further understand that the Company may contact my previous employees and I authorize the employers to disclose to the Company all records and information pertinent to my employment with them. In addition to authorizing the release of information regarding my employment, I hereby fully waive any right or claims I have or may have against my former employers, their agents, employees and representatives as well as other individuals who release any such information if favorable or unfavorable to me. I authorize the persons named herein as personal references to provide the company with any pertinent information they may have regarding myself.

I hereby state that all the information that I provided on this application, or any other documents filled out in connection with my employment, and in any interview is true and correct. I have withheld nothing that would, if disclosed, affect this application unfavorably. I understand that if I am employed and any such information is later found to be false or incomplete in any respect; I may be dismissed. I understand if selected for hire, it will be necessary for me to provide satisfactory evidence of my legal identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard.

If hired, I agree as follows: My employment and compensation is terminable at-will, is for no definite period, and my employment and compensation may be terminated by the Company (employer) at any time and for any reason whatsoever; with or without good cause at the option of either the Company or myself. No implied, oral, written agreements contrary to the express language of this agreement are valid unless they are in writing and signed by the President of the Company (or majority owner/owners if Company is not a corporation), has any authority to make any agreements contrary to the foregoing. This agreement is the entire agreement between the Company and the employee regarding the terms of the Company or employee to terminate employment with or without cause, and this agreement takes the place of all prior contemporaneous agreement representations and understandings of the employee and the Company.

Except for a claim for injunctive relief relating to trade secrets and claims brought under the National Labor Relations Act, I agree that any dispute or controversy which would otherwise require or allow resort to any court or other governmental dispute resolution forum, between myself and the Company (or its owners, employees, agents, director and officer and parties affiliated with its employee benefit and health plans) arising from, related to, or having any relationship or connection whatsoever with my seeking employment with, employment by, or other association with the Company, whether based on tort, contract, statutory, or otherwise shall be submitted to, and determined by, binding arbitration under the Federal Arbitration Act.

If you have any question regarding this statement, please ask a Company representative before signing. I hereby acknowledge that I have read the above statements and understand the same.

Bailey Garage Door Inc is an equal opportunity employer. All are encouraged to apply.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE STATEMENT AND AGREEMENT.

Signature: _____ Date: _____